

PGP v8.x Freeware Command Summary for PC

Launching PGPmail:

Click on the  icon in the system tray (located on the right side of the Windows taskbar) and select PGPmail from the menu **OR** Click the Start button, select Programs, select the PGP folder, and then click PGPmail.

Launching PGPkeys:

Launch PGPmail and click the  (PGPkeys) icon.

Changing Your Passphrase:

Launch PGPkeys. Highlight the keypair in your keyring, click , and click Change Passphrase...

Looking Up A Public Key:

Launch PGPkeys and click . Select a keyserver from the pull-down menu, select the search parameters, and type in your search criteria.

Exporting A Public Key:

Launch PGPkeys, highlight the key you wish to export, click , and select the file location/name where you wish to place the key **OR** Open a new email, highlight the desired key in the keyring, and drag it into the email body **OR** Right-click the key in the keyring, select Copy (or press Ctrl-C) from the drop-down menu, and then paste the key into an email body.

Importing A Public Key:

Launch PGPkeys and drag the file containing the keys into the keyring **OR** Copy the text of the key from an email body or a file, launch PGPkeys, and then paste the text into the keyring.

Encrypting / Signing PGP Email:

Clipboard:

Type the email message body into any text editor and copy the message to

the clipboard. Launch PGPmail and click  (Encrypt), 

(Sign), or  (Encrypt and Sign), depending on which function you wish to perform. When prompted to select a file to encrypt, click **Clipboard** in the bottom-right corner. The result of the encryption and/or signature will be placed on the clipboard. Paste the contents of the clipboard into a new email message body.

File Attachment:

Click Encrypt, Sign, or Encrypt and Sign (same procedure used for clipboard) and instead of selecting **Clipboard**, select the desired file **OR** Right-click the desired file, select **PGP** from the drop-down menu, and select Encrypt, Sign, or Encrypt and Sign. The encrypted file will be placed in the same location as the original file. Attach the encrypted file to the email.

Decrypting / Verifying PGP Email:

Clipboard:

Copy all of the email body to the clipboard, launch PGPmail, and click



(Decrypt/Verify). When prompted to select a file to decrypt, click **Clipboard** in the bottom-right corner. The decrypted message will be displayed in a separate viewer.

File Attachment:

Save the file attachment, right-click it, select **PGP** from the drop-down menu, and then select Decrypt & Verify. The decrypted file will be placed in the same location as the encrypted file.